

The Board of Directors is comprised of 12* members supported by the following committee structure:- (* 10 currently)

Programme Committee (One director as Chair, one Vice-chair, 7 Group Animators)
To plan, oversee, implement, monitor, evaluate and refine the Programme

Finance Committee (Treasurer, one director and two others)
To oversee all financial matters and report to the Board

Finance Team

To undertake the day-to-day financial duties

Fundraising Team

To organise fund-raising events and encourage members to contribute

Development Committee (One director, the four officers and other members as from time to time are deemed appropriate)

To plan future development and recommend action to the Board

Grant Teams

To work with General Manager in seeking out and pursuing sources of grant aid

Project Teams

To coordinate, and advise on, the management of specific projects

House and Grounds Committee (One Director, one member overseeing Health and Safety, one member overseeing Maintenance, one member overseeing Housekeeping and one other)

To advise the Board on all matters relating to health and safety, on necessary work to the structure, fixtures and fittings of the buildings, and grounds, their general appearance and on all matters relating to housekeeping

Health and Safety Team

Maintenance Team

Housekeeping Team(s)

Events Committee (One director, the Social Events Animator, one member overseeing catering and one other)

Responsible for social events and for catering

Social Events Teams

To organise and promote specific social events

Catering Teams

To organise routine (daily) in-house catering and catering for specific social events

Marketing Committee (One director, Membership Secretary and two others)

To promote the profile of the organisation and increase membership

To keep records of membership and report to the Board

PR Team

To organise internal and external publicity

NB: The Chairperson has the right to attend any committee meeting. The General Manager will attend all Board meetings and meetings of Committees as appropriate. The above committees will normally meet monthly, preferably just prior to Board meetings, and will report monthly to the Board.

We also have the following teams, reporting to the General Manager:

Office team, Mailings team, Social Car Scheme team, with co-ordinators